

**Kwantlen University Student Association**  
**Board of Directors Meeting Agenda**  
**Thursday, April 13th, 2006 @ 12:00 PM**  
**SURREY CAMPUS – KSA Offices**

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- A. Introductory Procedures**
  - 1. Call to Order
  - 2. Confirmation of Chair
  - 3. Adoption of Agenda
- B. Membership**
  - Introduction
  - New Members
  - Declaration of Vacancies
- C. Presentations to the Board**
- D. Approval of Minutes**
  - March 17, 2006
  - April 4, 2006
- E. President's Report (Attachment 1)**
- F. Staff Report**
- G. Unfinished Business of the Previous Meeting**
- H. Campus Council Reports and Motions**
  - 1. Langley Campus Council Report
  - 2. Newton Campus Council Report
  - 3. Richmond Campus Council Report
  - 4. Surrey Campus Council Report
- I. Liaison and Governance Representative Reports and Motions**
  - 1. Disabilities Report (Attachment 2)
- J. Executive and Executive Committee Reports**
  - 1. Vice President Internal Affairs Report
  - 2. Vice President Events & Student Life Report (Attachment 3)
  - 3. Vice President External Affairs Report
  - 4. Treasurer Report (Attachment 4)
- K. Other Business**
- L. Submissions**
- M. Next Meeting**
- N. Adjournment**

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April 13<sup>th</sup>, 2006

Attachment No. 1: President's Report

Prepared by: Danish Butt

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## 1. Single Mothers Program

- a. There have been a great number of people applying for bursaries for the next semester.
- b. Due to the quantity of applications this is taking a while to process all the applications
- c. I am currently working on changing the protocol of the application process for the bursary.
  - i. More Source Documents

## 2. Student Support Center

- a. We now have a vacant office space in the Executive Office in Surrey. We are planning to convert this office into a Student Support Center. Services that this space can provide to students will be:
  - i. Meditation Room
  - ii. A place for mother to feed their children
  - iii. An area for various clubs and support groups can meet
  - iv. Prayer Room
  - v. Overall "Student Space" for students and not elected officials and staff.

## 3. Locks Changed

- a. Due to various security issues arising in the last couple of weeks and to better track room keys we have replaced keys for the front doors in the Executive office in Surrey and the Accounting Office in Surrey

## 4. Student Saver Solicitation

- a. I will be heading up the Student Saver Solicitation for the rest of the month for the discounts are due at the end of this month. I plan to head down to the CFS BC office sometime next week to pick up various materials I will require and anyone interested please feel free to contact me to participate.

## 5. External Affairs Position

- a. For the rest of the summer semester I will be taking over the duties of the Vice President of External Affairs. A majority of the duties do overlap so this will be a quite easy transition.



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Attachment No. 2: Disabilities Liaison Report

Prepared by: Ken McIntyre

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## Disabilities Issues and Concerns

- Their seem to be a lack of external contacts and information for students with disabilities to draw on. I have been looking into this by contacting some outside organizations, through a book of contacts I have obtained
- Disabilities posters will be updated soon and sent out to campuses to continue to raise awareness about disability issues
- Getting a commission together has been quite challenging and it continues to be an ongoing project

## External Contacts

- Bridges to the Future, I have left my information with as a connection for youth who are making the transition from high school into post secondary education. The organization assist with youth who have disabilities make the transition from youth to adulthood, including post secondary education
- Ministry of Finance is responsible for the disabilities pass services for people with disabilities to travel on the transit system within the Greater Vancouver Region. I have sent them a letter requesting posters to put up around campus to advertise this service

## To do list for next two weeks

- Design and post LGBT ads for LGBT Liaison position
- Continue assembling external contact list
- Obtain stamper for business cards

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Attachment No. 3: VP Events Report

Prepared by: Bikram Gill

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## Surveys

- Surveying Kwantlen Students regarding the fish bowl menu and what the students would like to see on the menu
- Survey for the new name for the Fish Bowl

## Storage Cleaning

- Cleaning out the storage and organizing it in a way where it would make it easy to access.
- Also bring out the big heavy freezer to the front of the storage so it can be sold for a great price!

## Upcoming Event

- Organizing back to school pizza and popcorn party, which will also help us promote bookworm, and do more surveys

## Kwantlen Clubs

- Signed up 3 more clubs within this week ( Muslim Club, Cricket Club, and Sociology club)
- Apparently Kulvir is suppose to get some clubs signed up in Richmond

## Helping Organize the float for the Vasakhi Parade this weekend

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**Attachment No. 4:** Treasurers Report

**Prepared by:** Joey Atwal

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Other than signing checks, looking over statements, etc., there has been nothing but the usual business for me. Along with the financial duties that I usually partake in, I have also been given the task of handling the fitness center. I have been looking into getting a pulley/cable machine and also getting rid of inferior machines for the pulley, since there are 2 separate stands that need to be 10 feet apart from each other. The gym will be shifted in order to make room for the pulley, and I am in the process of gathering up a team of select individuals who are willing to possibly put in a day of work, most likely on a weekend, to set up the gym. New advertising and marketing for the gym is also being done currently however nothing has been finalized from the few drafts I have made.

Thank you,

Joey Atwal