

**Kwantlen University Student Association**  
**Board of Directors Meeting Minutes**  
**Friday, March 17th, 2006 @ 12:00 pm**  
**SURREY CAMPUS – KSA Offices**

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**Members Present**

Bikram Gill (VP Events)  
Jaivan Khatri (VP Internal)  
Joey Atwal (VP Finance)  
Harpreet Ghuman (Women's Liaison)  
Madiha Butt (SCC Member at Large)  
Mandy Sidhu (SCC Member at Large)  
Danish Butt (President)  
Ken McIntyre (Disabilities Liaison, Minutes recorder)  
Dilshad Cheema (SCC Director)  
Yasser Ahmed (Chief Financial Officer)  
Aaron Takhar (Executive Advisor)  
Kulvir Gill (RCC Director)  
Stafford Richter (Student at large)  
Yasser Ahmed (Chief Financial Officer)  
Pavan Basi (General Manager)

**Introductory Procedures**

The meeting was called to order 12:30 PM

Aaron Tahkar will be chairing the meeting if there are now objections

**No objections were raised**

RESOLUTION BOARD012-2006

Danish/Joey

BIRT Agenda be adopted as presented

- **No opposition**
- **Motion carried**

Agenda is adopted as presented

**Membership**

Introductions

Introductions given clockwise

New Members

None

Vacancies

None

Presentations to the Board

Stafford Richter gives a presentation

- Student Stock 2006
- Year end concert
- Has done previous concerts for the KSA

- Discussion an event proposal

### **Approval of Minutes**

RESOLUTION BOARD013-2006

Jaivin/Danish

**BIRT then Feb 24 2006 minutes be approved**

- No opposition
- Motion carried

Minutes are approved

### **Presidents Report**

- Gave Verbal report
- Looking at lease agreement
- Looking at buying some land, not set in stone
- Met with the new KUC Administration, looking into liquor license option
- Revenue sharing options for liquor license
- Post Card campaign meeting with Harry Bains, go to the media
- Working on a press release for the post card campaign
- Issues with health and Dental providers, staff issues have been resolved
- **Yasser Ahmed (Chief Financial Officer) comes in at 1:20 PM**

### **Staff Report**

- **Pavan Basi (General Manager) comes in 1:25 PM**
- Verbal report given
- Bench stolen from the weight room, showed back up
- Hiring more staff at the Café
- **Yasser comments on the possibility of cigarettes sales, PST issues**

RESOLUTION BOARD014-2006

Danish/Jaivin

**BIRT Joey Atwal Chair the meeting**

- **no opposition**
- **motion carried**

**Joey is now Chair**

- **Kulvir Gill (RCC Director) comes in at 1:30 PM**
- Yasser explains about a back tax deduction on paychecks

**Unfinished Business of the previous meeting**

None

RESOLUTION BOARD015-2006

Javin/Harvey

**BIRT the VP Events report be moved up in the agenda to the next item**

- No opposition
- Motion carried

**VP Events (Bik)**

- Written report submitted (Attachment 8)
- Meeting with Clegg Marketing
- Met with a person from Cheers for brining in DJs
- Classroom presentations
- Started a new club
- **Yasser Ahmend (Chief Financial Officer) and Pavan Basi (General Manager) leaves at 1:40 PM**

RESOLUTION BOARD016-2006

Danish/Bik

**BIRT we recess for 10 minutes**

- **No Opposition**
- **Motion carried**

**Meeting in recess at 1:50 PM**

Joey calls the meeting back to order at 2:07 PM

**Campus Reports**

**LCC**

- No report submitted

#### NCC

- Written report submitted (Attachment 1)
- Ajay not present at the meeting
- Attached

#### RCC (Kulvir)

- Written report submitted (Attachment 2)
  - Lounge cleanliness issues
  - Foosball and pool table maintenance issues and costs
  - Jaivin and Aaron came by the Richmond campus
  - Tax clinic postering issues by RCC
  - Intercampus sports event happens tomorrow
- Discussion on intercampus sports event, location, time and details
  - Discussion on Tax clinic issues

#### SCC (Dilshad)

- Written Report submitted (Attachment 3)
- Speakers corner date changed
- Campus council meeting will be happening next Thursday

#### **Liaison and Governance Reports**

##### Disabilities (Ken)

- Written report submitted (Attachment 4)
- Went through disabilities issues and contact information
- Still looking for Chronicle blurb that sent to the paper
- Went over Education council information

##### Women's (Harpreet)

- Written report submitted (Attachment 5)
- wasn't present at time of report
- Harpreet left just after the recess

##### Aboriginal (Michael)

- Written report handed in (Attachment 6)
- Report attached
- Discussion on aboriginal contact list and feedback for any help on issues if needed

#### **Executive Reports**

##### VP Internal (Jaivin)

- **Mandy Sidhu (SCC Member at Large) and Bik Gill (VP Events) leaves at 2:45 PM**
- Written report submitted (Attachment 7)

- Went over written report
- Label maker issues

RESOLUTION BOARD017-2006

Jaivin/Danish

**BIRT the special event and action plan form be implemented**

- **No opposition**
- **Motion is carried**

RESOLUTION BOARD018-2006

Danish/Kulvir

**BIRT we go in camera with voting members only and staff**

- **No opposition**
- **Motion is carried**

**In Camera**

RESOLUTION BOARD019-2006

Javin/Danish

**BIRT that we move out of camera**

- **No opposition**
- **Motion is carried**

**Out of camera**

RESOLUTION BOARD020-2006

Harvey/Jaivin

**BIRT the position of Events and Marketing Coordinator be eliminated BIRFT the executive send notice to Nuvraj BIRFT that the portfolio of the Events and marketing Coordinator be handed to the VP Events and Student Life**

- **Motion needs 2 thirds majority**
- **No opposition**
- **Motion is carried**

**Motion is carried unanimously**

**VP External (Bik)**

- Written report submitted (Attachment 8)
- Report attached

**Treasurer (Joey)**

- Written report submitted (Attachment 9)
- Report attached

**Other Business**

Regulation Change

RESOLUTION BOARD021-2006

Ken/Jaivin

**BIRT Article 9 section 6 of the regulations be amended to change the name of the position of First Nations Liaison to Aboriginal Liaison**

- No opposition
- Motion Carried

Regulations have been amended as per motion

### **Submissions**

LGBT Resignation letter handed in

Next meeting

March 31 2006 at 12:00 PM

### **Adjournment**

RESOLUTION BOARD022-2006

Danish/Jaivin

**BIRT the meeting be adjourned**

- **No opposition**
- **Motion carried**

Meeting adjourned at 3:20 PM



## Kwantlen University Student Association Board Meeting Minutes

**March 17<sup>th</sup>, 2006**

**Attachment No. 1:** Newton Campus Council Report

**Prepared by:** Ajay Cheema

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### 1. Student Appreciation Day

- was held on March 1, 2006 at the Newton Campus lounge.
- free donuts and coffee were given to the students.
- there was a good showing and well appreciated by the students.

### 2. Bulletin Boards

- put up the new Kwantlen Student Association logo on the boards.
- took down unstamped and old postings.

### 3. Student Tax Clinic

- put up student tax clinic ad on the KSA bulletin boards.
- talked with a couple of students regarding the new service.

### 4. Supply and Technical work

- filled out supply and technical work forms and sent them to VP Internal.
- need a new color ink cartridge for the printer.
- the shredder appears broken and needs to be fixed.

### 5. Members at Large

- schedule posted on the door.

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**Attachment No. 2:** Richmond Campus Council Report

**Prepared by:** Kulvir Gill

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### **Overview**

These past few weeks have been very challenging for our campus council. We have made a small rule sheet for students to follow for conduct in the lounge, because of the amount mess students leave. Our biggest challenge has been with both the foosball table and the pool table. The foosball has been beaten up numerous times, yet we still fix the table. The newly acquired pool table has internal jamming of the balls, and that was caused by two students placing newspapers in the pockets and preventing the balls to go into the table. So I would ask the Board for a recommendation on what type of punishment these students can receive. Javind and Aaron gave me some work to accomplish this week, it was all accomplished the second time around, but in my view the tax clinic looks stupid and Javind should take into account how stupid our boards now look. Lastly, I would like to remind those who are not aware tomorrow March 18, 2006 is the Tournament of Champions, the West Coast Express Team( RCC) has assembled the youngest and fastest team in the tournament, and I like my steak well done.

### **Goals**

Our goals to be accomplished by the next council include; having the tax clinic and candy sales up, having the pool table fixed and running fine, enforcing the rule sheet, and lastly moving the photocopier to an appropriate area.

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**Attachment No. 3: Surrey Campus Council Report**

**Prepared by: Dilshad Cheema**

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## **1. Bulleting Boards**

- 1** Replacing old logo with new **Kwantlen Student Association** logo
- 2** Maintaining all boards on campus, making sure postings are up no longer than 2 weeks

## **2. Pool Table in Fishbowl Cafe**

### **3. Members at Large**

- 1** Hours have all been set for each **member at large**

## **4. Speaker's Corner @ Kwantlen**

### **1. Next Wednesday**

## **5. Inter-campus event (RCC Vs. SCC)**

- 1** I already introduced this in our last board meeting, only change is it will no longer take place the weekend of March 4<sup>th</sup>, 2006. We will carry on to the following week (March 18<sup>th</sup>, 2006)

## **6. Tax Clinic**

- **This past wednesday**

## **7. Campus Council Meeting**

- **Next Friday, March 17th, 2006**

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Attachment No. 4: Disabilities Liaison Report

Prepared by: Ken McIntyre

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- 1.) Volunteer and Commission issues:
  - been advertising for commission meetings and volunteer recruitment
  - posters have been sent out to every campus
  - went through and updated the information on students interested, most were no longer at Kwantlen and outdated information
  
- 2.) Researching external organizations
  - been looking into external groups who work with people with disabilities
  - Still waiting for a call back from the British Columbia Coalition for People with Disabilities
  
- 3.) Disabilities Issues and Concerns
  - Have posters up advertising the ability to assist with potential issues or concerns
  - Working on resources for tutoring for students with disabilities as requested by a student
  - Have not been able to track down the Chronicle issues with the Disabilities Liaison blurb in it.

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**Attachment No. 5: Women's Liaison Report**

**Prepared by: Harpreet Ghuman**

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- I spoke to Emily Henry, the former Women's Liaison, she spoke to me about starting a women's commission, and problems she has had in the past with getting free tampons, and condoms.
- I emailed Trojan, Lifestyles, and Durex to see if I could perhaps get free condoms, however I did not receive any emails back, so I called them (Lifestyles and Durex), (couldn't find a phone number for Trojan), and found out that Emily was right about the fact that they won't give them too us for free. Do we really want to spend money on condoms?
- I also emailed a few tampon companies, and am still waiting for responses. Emily did however tell me that none of the companies are going to be willing to give us free tampons, and we are in fact going to have to pay for them.

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**Attachment No. 6:** Aboriginal Liaison Report

**Prepared by:** Michael Van Fleet

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I helped in the setup, take down and the running of sound tek for the Legal Defense Fundraiser for Mayuk and Beverly Manuel of the Skwelkwek'welt Protection Center. I also did a bunch of reading of material that I have collected.



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**Attachment No. 7: VP Internal Report**

**Prepared by: Jaivin Khatri**

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1. Office Logistics
  - a. The form is now being utilized by all the offices of the KSA. This new form will help track the purchase of sales and prevent the purchase of unnecessary items that we might not need or already have.
2. Office Hours
  - a. Most office hours have been posted around the office. There was an issue with the Health and Dental Secretary in Langley not having them posted for students to see. This, however, has been corrected.
3. Health and Dental in Richmond
  - a. There have been various problems with the Health and Dental Staff in Richmond. I recently had a chance to sit down with the client services manager and voiced the KSA concerns about improper work conduct being done by their hired staff. Problems like these shall be resolved and we won't have to deal with it now.
4. Business Cards
  - a. The business cards of the KSA new board are ready to be made. We have finally finished rearranging the new phone lines and email addresses. By the next board meeting the cards should be ready to go for all VP's and Staff and a template one for other elected officials.
5. Staff Issues
  - a. Work Requisition Forms are being utilized now and the Technical Advisor has voiced how this makes his workload easier since now his requests are organized and prioritized.
  - b. I have sat down with the Executive Assistant and the hours of operation for the office for this semester and next semester is 9am to 4pm Monday to Friday.
6. Canadian Springs Water
  - a. We have been using Canadian Springs company for the back office water cooler for quite a while now. I have noticed we often go over our order and go through about 12 bottles in a month. This is a concern for the cost can go over \$50 a month for this.

- b. I have been research alternative water companies for a discounted price. So far, simply H2O has the best deal with us picking up and gaining a total savings of about \$400 a year.
- c. I will come back to next council meeting with my final recommendation and proposal.

7. Event Action Plan

- a. I have drafted up a new form for event planning that should be proposed to the board as soon as an idea for a event (that we want to go ahead with ) arises. I have stated in the form to present it to council at least 4 weeks in advance from the event.



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**Attachment No. 8: VP Events and Student Life**

**Prepared by: Bikram Gill**

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1. Clegg Marketing
  - Samples were sent and keeping in touch
2. Lift Off Energy Drink
  - event was held in fishbowl last week
  - handed out samples
3. Cheers
  - talked with manager from cheers about bringing them down to Kwantlen
  - discounts for Kwantlen students was discusses
  - discussed future events
4. Class room presentations ( ex. Silent auction)
5. Speaker's Corner next Friday with Dilshad
6. Inter Campus event being held on Saturday, March 18<sup>th</sup>, 2006
7. Student Clubs at Kwantlen
  - new club ( Bhangra Club)
8. Planning for end of semester event
  - with Dilshad and Joey
  - liquor license?

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**Attachment No. 9: Treasurer's Report**

**Prepared by: Joey Atwall**

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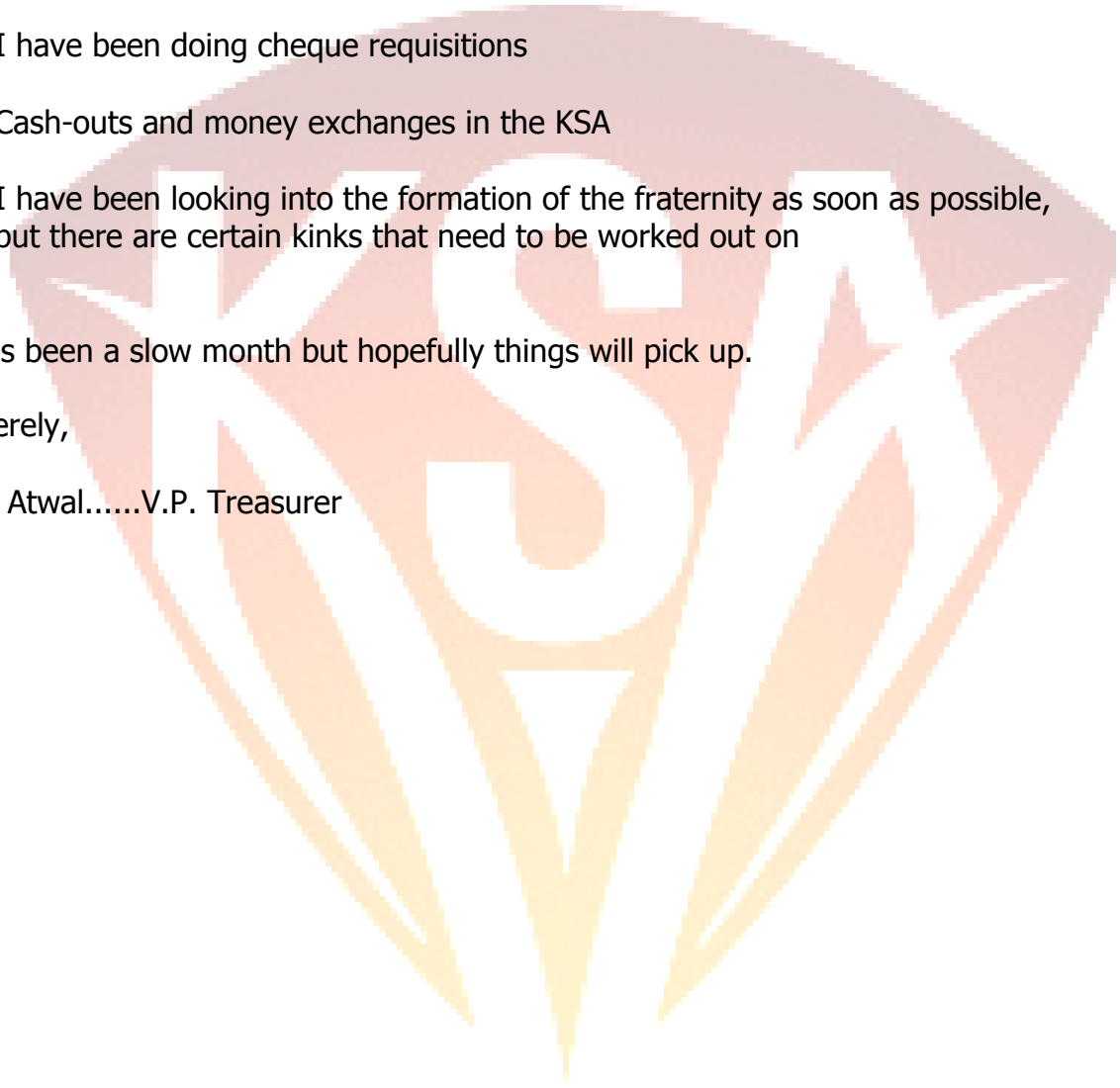
As of last council meeting,

- 1.) I have been doing cheque requisitions
- 2.) Cash-outs and money exchanges in the KSA
- 3.) I have been looking into the formation of the fraternity as soon as possible, but there are certain kinks that need to be worked out on

It has been a slow month but hopefully things will pick up.

Sincerely,

Joey Atwal.....V.P. Treasurer



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**Attachment No. 10: Regulation Change**

**Prepared by: Ken McIntyre**

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**Regulation change:**

**Whereas:** The liaison positions are to be representing the various groups of students who are traditionally underrepresented;

The names of said positions should be made to reflect the groups that they represent;

**MOTION:**

**BIRT Article 9 section 6 of the regulations be amended to change the name of the position of First Nations Liaison to Aboriginal Liaison**